



Planning Commission Staff Report

Meeting Date: October 6, 2015

Subject: Appointment of an Alternate to the Design Review Committee

Agenda Item No.: 10A

Item Summary: Possible action to appoint a Member of the Washoe County Planning Commission to serve as an Alternate member on the Washoe County Design Review Committee

Recommendation: **Designate an Alternate to the Design Review Committee and Authorize the Chair to Appoint the Alternate**

Prepared by: Trevor Lloyd, Senior Planner
Washoe County Community Services Department
Division of Planning and Development

Phone: 775.328.3620

E-Mail: tlloyd@washoecounty.us

Staff Report Contents

Design Review Committee	Page 1
Background	Page 2
Recommendation	Page 2
Motion	Page 2

Design Review Committee

The Design Review Committee (DRC) is a subcommittee of the Planning Commission and its function is to ensure quality development during the review of discretionary projects. The DRC examines such issues as the compatibility of new development to surrounding property and neighborhoods, the quality of a proposed building and landscaping design and aesthetic impacts. The term for this appointment is four (4) years and is limited to a maximum of two consecutive terms.

Background

The DRC is regulated by Article 916, Establishment of Committees, within the Development Code (WCC Chapter 110):

Section 110.916.10 Design Review Committee.

- (b) Committee Membership. The Chair of the Planning Commission shall appoint one (1) person to represent the Planning Commission who shall be a member of the Planning Commission, a former member of the Planning Commission or a designee of the Planning Commission; one (1) member representing the planning profession; one (1) member representing the landscape architecture profession; and one (1) member representing the architecture profession. In addition, the Board of Adjustment will appoint one (1) of its members to the committee, a former member of the Board of Adjustment, or a designee of the Board of Adjustment.

Additionally, the Planning Commission and the Washoe County Board of Adjustment also appoint alternates to each of their primary members.

Currently, the primary representative from the Planning Commission to the DRC is Commissioner Roger Edwards. The alternate position is vacant and the PC is asked to recommend one of its members to serve as the alternate to the DRC. The PC Chair, Commissioner James Barnes, will appoint the DRC alternate based on the PC's recommendation.

Recommendation

Staff recommends that the Washoe County Planning Commission designate a Planning Commission member to serve as the alternate on the DRC and authorize the Chair to appoint the designated member as an alternate to the DRC.

Possible Motion

I move to designate _____ as the Planning Commission's alternate to the Design Review Committee and further authorize the Chairman to appoint _____ to serve as an alternate to the Design Review Committee.

xc: Bill Whitney, Division Director, Planning & Development